

# EXHIBITOR CONTRACT

Join us as a featured exhibitor for the 2024 REALTOR® Convention of the Dakotas: We R Family! Convention runs from September 11-13, 2024, at the Bismarck Event Center in Bismarck, ND, and will see 400+ attendees from North and South Dakota. Note that this form should be considered an application, and you must be formally accept by the North Dakota Association of REALTORS® in order to become an exhibitor.

## EXHIBITOR INFORMATION

Exhibitor Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## EXHIBIT BOOTH SIZE

Single - \$500 (One complimentary registration included with fee)

Name of representative receiving complimentary registration:

1. \_\_\_\_\_

Double - \$850 (Two complimentary registrations included with fee)

Names of representatives receiving complimentary registration:

1. \_\_\_\_\_ 2. \_\_\_\_\_

There is a registration fee of for each additional representative above the allotted complimentary registrations. Please select type of additional representative(s) and detail amount:

\_\_\_ Business Partner(s)/Unlicensed Guest(s) [Oct 1 - Sept 13: \$130]

\_\_\_ REALTOR® Member(s) [Oct 1 - Apr 30: \$200 | May 1 - Aug 15: \$240 | Aug 16 - Sept 13: \$280]

\_\_\_ Licensee Non-Member(s) [Oct 1 - Apr 30: \$250 | May 1 - Aug 15: \$290 | Aug 16 - Sept 13: \$330]

List the name(s) of additional representative(s) here:

\_\_\_\_\_

## PAYMENT DETAILS

My check made payable to NDAR is enclosed. Please mail payment to:

North Dakota Association of REALTORS®

1616 Capitol Way, Bismarck, ND 58501

I am paying via credit card. Please scan the QR code to be redirected to the online form.

Scan here to  
complete online:



**EXHIBIT HOURS**  
(Tentative, pending final schedule)

Set-up between 8:00 AM and 4:00 PM on Wednesday, September 11, 2024.  
Open on Wednesday, September 11, 2024, from 5:00 PM to 9:00 PM.  
Open on Thursday, September 12, 2024, from 9:00 AM to 4:00 PM.

**PAYMENT**

Booths are priced \$500 for a single and \$850 for a double. Exhibit space is not confirmed until full payment has been received by the North Dakota Association of REALTORS®. If payment is not received within 10 days after receipt of this contract, the space will be released to other potential exhibitors.

**SPACE ASSIGNMENT**

The host association, the North Dakota Association of REALTORS®, is responsible for selecting and allocating space for each exhibitor.

**CANCELLATION**

With a written cancellation before or by July 5, 2024, the North Dakota Association of REALTORS® will refund the exhibitor booth registration amount (minus the \$40 administrative processing fee). After July 5, 2024, no refund of exhibitor booth registration fees is available and the spot will be vacated for another exhibitor. All refund requests will be processed following the convention.

**INSURANCE**

The North Dakota Association of REALTORS® undertakes no duty to exercise care nor assumes any responsibility for the protection and safety of the exhibitor, the exhibitor's representatives, or the property of the exhibitor or exhibitor's representatives. Any protection exercised by the North Dakota Association of REALTORS® shall be deemed purely gratuitous on its part. The exhibitor agrees to indemnify and hold the North Dakota Association of REALTORS® harmless from all such claims of any nature whatsoever concerning the exhibitor, the exhibitor's representatives, or from the property of the exhibitor or the exhibitor's representatives.

Exhibitor's bear full responsibility for insuring their property. The North Dakota Association of REALTORS® will not be responsible for any lost, stolen, damaged, or missing property owned by the exhibitor.

The North Dakota Association of REALTORS® make no representations as to its members and is not responsible for collections from its members.

I/We hereby apply for, and authorize you to reserve, exhibit space in the 2024 REALTOR® Convention of the Dakotas to be held September 11-13, 2024, at the Bismarck Event Center (315 S 5th Street, Bismarck, ND 58504). Upon acceptance of this application by the North Dakota Association of REALTORS®, I/we agree to abide by the terms and conditions of this agreement which are made a part of this contract.

**THE UNDERSIGNED HEREBY AGREES TO THE ABOVE TERMS AND CONDITIONS OF THIS CONTRACT.**

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Signature

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Date

*Disclaimer: The North Dakota Association of REALTORS® allows exhibitors to display their products and services solely as a service to the members of the North Dakota Association of REALTORS®. The North Dakota Association of REALTORS® makes no representations as to these exhibitors and does not endorse any of their products or services. The North Dakota Association of REALTORS® encourages member to use their own sound business judgement in dealing with the exhibitors.*